



**CAJO**

CARIBBEAN ASSOCIATION OF JUDICIAL OFFICERS

# EVALUATION AND FEEDBACK REPORT

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## Clarity in Judgment Writing for the Office of Procurement Regulation

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Design: Elron Elahie (with resources from [Freepik](#))

[www.thecafo.org](http://www.thecafo.org)

## Programme Summary

Over the period June – October 2020, the Caribbean Association of Judicial Officers (CAJO) provided a three-module judgment writing training programme to Trinidad and Tobago's Office of Procurement Regulation (OPR). This programme was delivered remotely to over twenty-five officers from the OPR, including their Board of Directors.

## Programme Design

The programme was designed and developed by Justice Peter Jamadar, Chair of the CAJO, Justice Gregory Smith, Justice of Appeal of Trinidad and Tobago, Ms Lynn-Marie Edwards, Judicial Research Counsel to Justice Smith, and the CAJO's Research and Programme Coordinator, Elron Elahie. The three-module programme structure is shown below.

### MODULE

1

#### Self-Directed Learning

Participants were sent the Federal Judicial College's Judgment Writing Manual and were asked to provide responses to set questions upon reading the Manual.

2

#### Macro Organisation

Delivered via the CAJO's virtual classroom, this second module provided participants with the basic principles of clarity as well as insight into how to organise and present balanced opinions.

3

#### Micro Organisation

Delivered via the CAJO's virtual classroom, this module shared practices to be engaged for clear writing and included the mechanics of grammar, defaults, flow, and rhythm.

## Virtual Classroom Design

As part of the continued transition to remote learning and training delivery, the CAJO designed and implemented, with the invaluable assistance of the Caribbean Court of Justice's Multimedia Officer Mr Paul Aqai, a virtual classroom set-up that sought to eliminate the impersonal and mundane nature of behind-the-desk delivery. The virtual classroom, which contained a number of moving parts, afforded the presenters an environment to engage dynamic presentations and brought the participants 'in the space' through the use of television screens, all facilitated through Microsoft Teams.



Photos showing some angles of setup, layout, and design of the CAJO's virtual classroom at the CCJ

## Evaluation Summary

Participants were asked to complete two feedback surveys. The first was administered upon completion of Module two (assessing both Modules 1 and 2) and the second, upon completion of Module three. In each feedback form, participants were asked a variety of questions that sought to gauge the effectiveness of the instruction, impact on learning, as well as the CAJO's role as a judicial education provider.

## Quantitative Evaluation Summary

Participants were asked to provide ratings on a number of evaluation fields towards assessing the impact, quality, and effectiveness of the three-module programme. All ratings were done on a scale of 1 - 5, with 5 being the highest. The follow shows a summary of these responses across the modules.

Illustration 1 - Cross-Module Rating by Evaluation Field

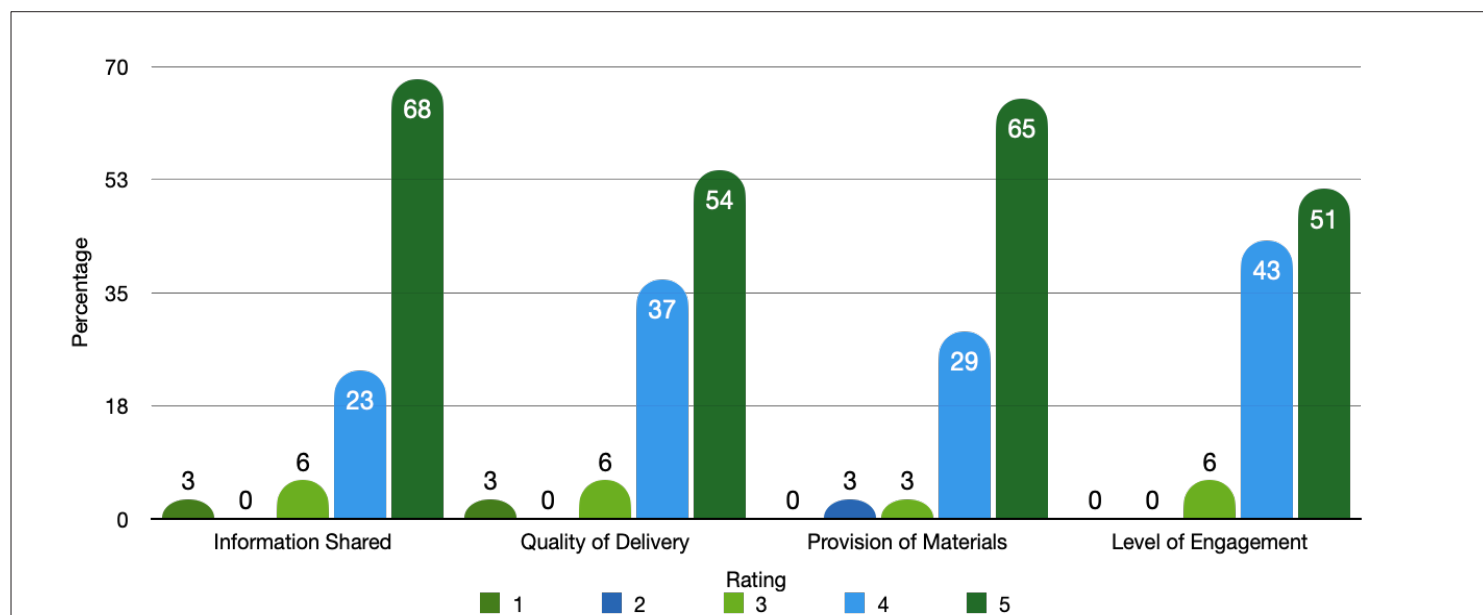


Table Showing Percentages of Participant Responses

	1	2	3	4	5	
Information Shared		3	0	6	23	68
Quality of Delivery		3	0	6	37	54
Provision of Materials		0	3	3	29	65
Level of Engagement		0	0	6	43	51

Illustration 2 - Per-Module Benefit Rating

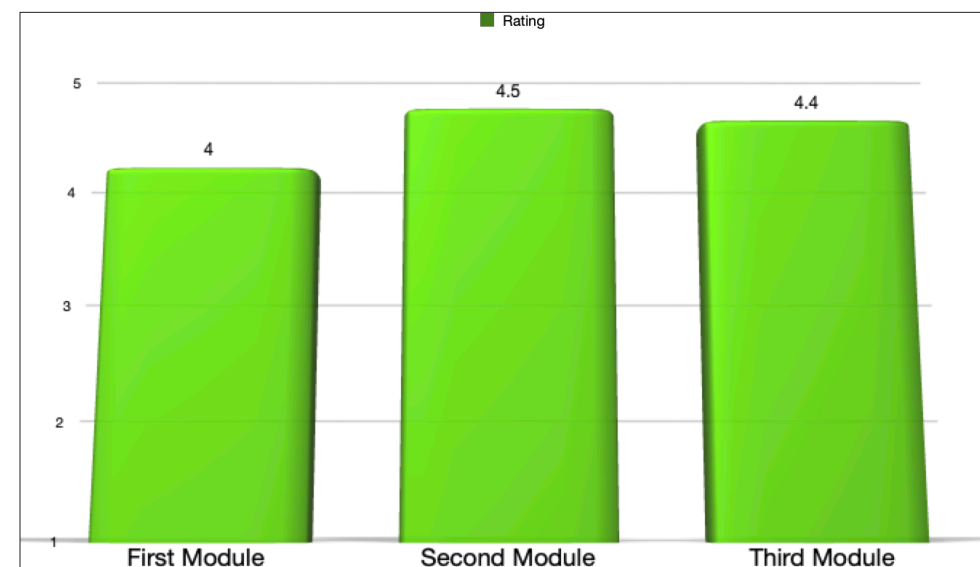


Illustration 3 - Remote Delivery Rating

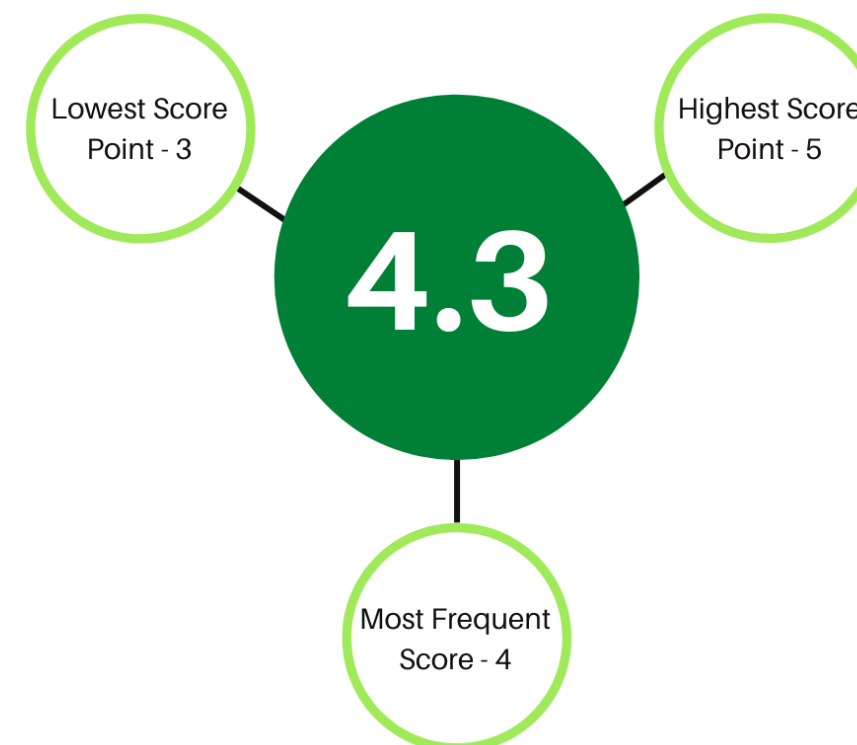


Illustration 4 - Recommendation of Programme to Others

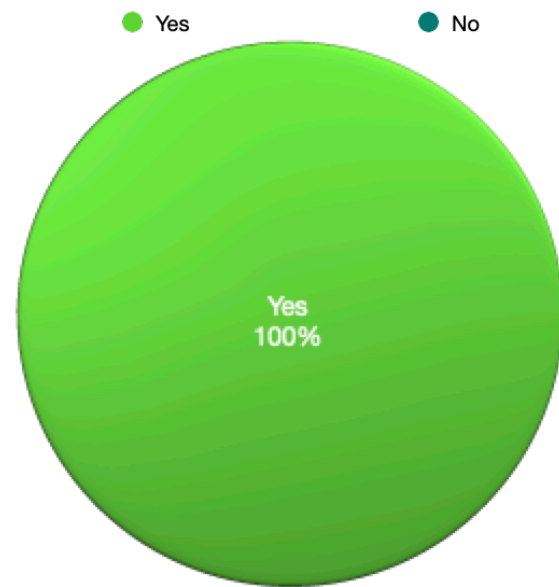
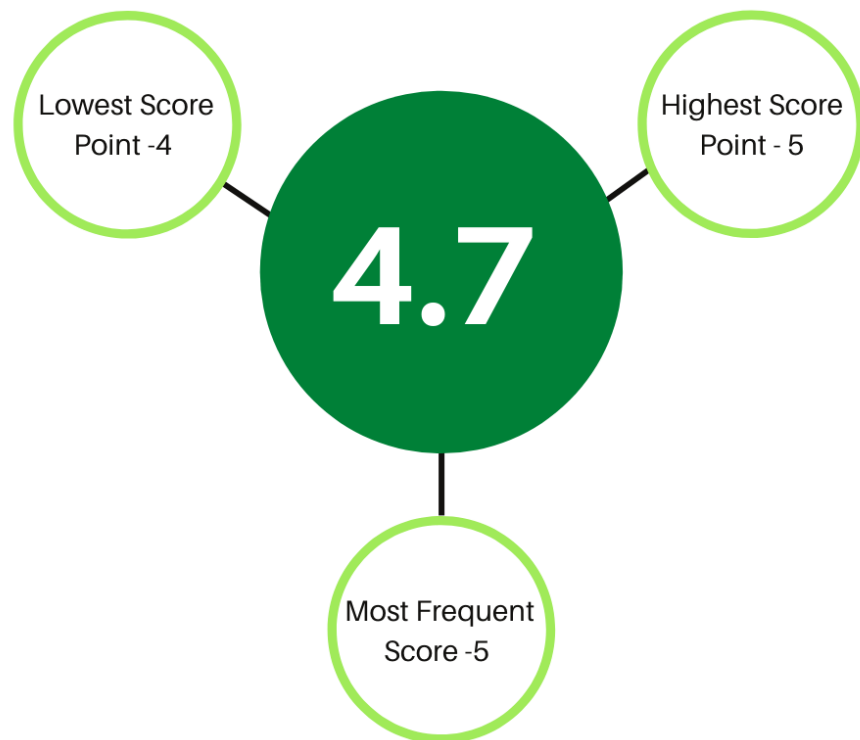


Illustration 5 - CAJO as a Judicial Education Provider



## Qualitative Evaluation Summary

Participants were also given the opportunity to provide feedback on the most useful aspects of the programme, as well as areas for improvement. The below captures their responses.

Most Useful Elements of the Programme	Areas for Improvement
- The use of clear explanations	- Use of more judgments/cases
- Effective examples and illustrations	- Inserting more breaks into the programme
- Thorough analysis of different approaches	- Adding group exercises
- Practicality of information presented	- Enhancing audio output
- Engaging and informative peer review	
- Provision of multiple perspectives	

## Feedback Surveys and Resources

The Feedback Surveys provided to participants for their assessment of the programme can be accessed by selecting the appropriate link below. Additionally, some of the resources used in the delivery are also linked below.

Modules 1 & 2 Feedback Survey - [click here](#)

Module 3 Feedback Survey - [click here](#)

Federal Judicial College Judgment Writing Manual - [click here](#)

Participant Module 1 Responses - [click here](#)

The Caribbean Association of Judicial Officers (CAJO) brings together the region's Chancellors, Chief Justices, Judges, Masters, Registrars, Parish Judges, Magistrates, Tribunal Members, Executive Court Administrators, and other judicial staff. The first meeting of judicial officers across the region took place in June 2009 in Port of Spain, Trinidad and Tobago and this marked the birth of the CAJO. With its own Constitution and membership, the CAJO was ably headed by Hon Mr Justice Adrian Saunders, President of the Caribbean Court of Justice (CCJ), who served as Chair from 2009 – 2019. The CAJO is led by a Management Committee which comprises judicial officers elected at the Association's Business Meeting held biennially. At present, Hon Mr Justice Peter Jamadar, Judge of the CCJ, serves as Chair of the Association with Hon Mme Justice Vivian Georgis Taylor-Alexander, Judge of the Eastern Caribbean Supreme Court, as Vice-Chair. The Management Committee comprises 15 members from almost all countries in the region. The CAJO is also supported by its Research and Programme Coordinator, Elron ELahie (LLB, MA, PhD Candidate). The CAJO provides a host of judicial education engagements for judicial officers across the region including its Biennial Conference, training programmes and workshops on various topics and areas of law and practice, and a biannual Newsletter, CAJO News.

